



CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 16th April
2024 at Charlton Church Foxcotte Room at 7.45pm

Present: Cllr Smale, Cllr N Woods, Cllr D Rawlingson, Cllr P Wylde, Cllr Wilson
Cllr Hodgson

In attendance: E Attwood – Clerk 0 members of public

1. Chair of meeting

Resolved: Members agreed Cllr Smale would Chair the meeting.

2. Apologies for Absence – Cllr Ward & Borough Cllr Lashbrook & County Cllr Donnelly

3. Declarations of Interest

There were no declarations of interest in items on the agenda.

4. Co-option of Councillor.

Proposed Cllr Wylde & Seconded by Cllr Wilson

Councillors approved co-option of Barry Hodgson

5.Minutes - Resolved: The minutes of the Parish Council meeting held on 19th March 2024 were confirmed as a correct record and signed by the Chairman of the meeting. Proposed Cllr seconded Cllr Wilson. All members agreed.

6. Public participation – No members of the public attended the meeting and therefore no concerns were raised".

7. Clerk's Report

- Request to remove the bench to Environmental services – Charge to be confirmed.
- Replacement bench ordered to be delivered to Cllr Wylde
- Local Plan comments acknowledged.
- Saplings unavailable for this year, need to reapply in the autumn.
- Report all Phishing e mails to report@phishing.gov.uk.
- New applicant to Parish Council
- VAT return submitted, PAYE year end complete.
- Auditor due 24th& 25th April

8. County Cllr Donnelly – No report

9.Borough Cllr L Lashbrook – No report

10. Finance -

10.1The bank balance as of 31st March 2024 was as follows:

Bank Reconciliation

Treasurers	£879.26
Business	£15613.23
Fix Term Deposit	£30,000.00
Fix Term Deposit	£25,000.00

Resolved: Councillors approved the financial statement and payments for March 2024

E Attwood Tax HMRC	105.40
E Attwood Pay	421.88
J Lawrence	200.00
HCC	7,785.88
E Attwood Exp	14.04

10.2 Approval of April 2024 payments to date:

HALC Subs	£649.00
Bulpitt Print March Newsletter	£622.00
HALC Course Cllr Rawlingson	£12.00
E Attwood Expenses	£14.04
E Attwood Salary	£421.88
HMRC	£105.40
CVCA – grant see 10.4	£1500.00

Resolved Cllrs approved March & April 2024 payments to date.

10.3 – Approval End of year Accounts

The end of years accounts will be signed off once the internal auditor has approved.

10.4 Grant request from Charlton Village Community Association – Cllrs discussed the request and agreed all members of the community will benefit from the events.

Resolved: Cllrs approved the Grant request made by the CVCA £1500.00

- £500 for Day celebrations &
- £1000 for Community Day

10.5 Approval to earmark the following funds as approved in the budget:

- £6000 for moving the beacon into the village.
- £4000 for Neighbourhood plan update
- £5000 for Community Hub feasibility study

Resolved: Cllrs approved the funds being placed into earmark funds until required.

11. Policies

- Public Participation Policy **Resolved:** Cllrs approved the policy.
- Recording, photography & social media Policy. **Resolved:** Cllrs approved the policy.
- Use of email and social media policy. **Resolved:** Cllrs approved the policy with a small tweak to the content of e mails sent.

The Clerk will upload the approved policies to the website.

12. Planning

The following decisions by TVBC were noted –

- 23/01717/FULLN Penton Sawmills – No decision yet. Cllr Lashbrook has e mailed to say she will be providing an update. Cllrs are concerned that this application is lingering, traffic is getting worse and would like it taken to full planning committee.
- 24/00559/FULLN Land at Goch Way Andover Charlton – No decision yet Cllrs would also like this planning decision taken to full planning committee.
- 24/00494/VARN Vary condition 7 of 20/02019/FULLN - – No decision yet

New Applications

- 24/00725/FULLN The Cottage Foxcotte Lane – No Objection
- 24/00868/FULLN 90 Mercia Avenue Charlton -No Objection

13. Benches & Litter bin

- **Picnic Bench-** Delivery is due within a week, a delivery date will be advised by phone.
- **Replacement Bench by Church-** Cllrs discussed the type of bench and approved £400 to spend including VAT & delivery.

Resolved: Cllrs approved paying charges to TVBC for the disposal of the burnt bench & £400 to replace the bench outside the church. Cllrs will advise the Clerk of colour and style for ordering.

14 Discussion about recognition of volunteers

Councillors discussed possible ways to recognise volunteers, for example good service to the Parish Council or Parish. Cllrs suggested recognition roll of honour, either on the website or newsletter.

15 Councillors Reports on their areas of responsibility.

15.1 Traffic Liaison – Nothing to report.

15.2 Environment & Rights of Way– Nothing to report.

15.3 Lengthsman Scheme – Cllr Wylde reported that he had cut 747 crossfield to a 2-metre width and cleaned the footpath signs. He will cut back Old Church/Foxcotte burial ground.

15.4 Charlton Village Community Association – Nothing to report see 10.4 for grant approval.

15.5 Newsletter – Nothing to report.

16) The Beacon.

- **To move or not move** Cllrs will leave the discussion of this item until the June meeting.
- **Auditors report The Beacon** – The Beacon is not on Parish Council land but as the majority of Councillors and Clerk are new to the Council it is believed that TVBC would have had a risk assessment before approving the item to be erected on their land. This has been noted for future movement of the beacon.

16) Correspondence

- Parishioner disturbed by tankers during the night. The Clerk has responded saying it is a Highway matter not a Parish Council matter.
- Cllr Rawlingson reported on the meeting about Charlton Sports Centre Consultation.

Project developments - 18 months

- Improvements of the cafe facilities. They are looking to clear some rooms currently used for storage to provide additional facilities.
- 2 bridges on Charlton Lakes to be replaced.
- Greater use of the lakes, for example remote control boats
- Nature trail
- Tarmac the overflow car park near the sports centre.
- Upgrade the lighting with LED at the sports centre.
- Review the use of the golf course, for example to evaluate reduction from 18 holes to 9 and introduce some alternative golf themed facilities.
- Replace golf tees.

Project developments 2 to 5 years

- Replace 3G astroturf pitches.
- Upgrade the playground.
- Repair fishing jetties on the lake.

15) New items proposed for future agendas were:

- **AGAR**

16 Date of next meeting: The next meeting of the Parish Council will be held on Tuesday 21st May in the Foxcotte room at St Thomas Church, Charlton.

- Annual Parish Meeting 7.30pm – 8.30pm
- Annual Council Meeting 8.30 – 8.45pm
- Parish Council Meeting 8.45- 9.45pm (Planning & Finance only)