



CHARLTON PARISH COUNCIL
**MINUTES OF THE MEETING HELD ON TUESDAY 16th July 2024 at Charlton Church
Foxcotte Room at 7.45pm**

Prior to the meeting starting the Rapid Relief Team from Foxcotte Barn spoke with the Parish Council. They invited Cllrs to visit the facility and asked for a suitable date to be sent to the Clerk. They explained that they have received an HCC grant to distribute food boxes. They have also taken part in the resilience forum meetings at King's Somborne. They also said they had tractors with a hedge cutter which may be useful for cutting back a Parish footpath.

Present: Cllr C Ward, Cllr I Smale, Cllr N Woods, Cllr P Wylde, Cllr K Wilson Cllr B Hodgson
In attendance: E Attwood – Clerk 2 members of public

1. Apologies for Absence – Borough Cllr Lashbrook, County Cllr Donnelly and Cllr Rawlingson.

2. Declarations of Interest

There were no declarations of interest in items on the agenda.

3.Minutes - Resolved: The minutes of the Parish Council meeting held on 18th June 2024 were confirmed as a correct record and signed by the Chairman of the meeting. Proposed Cllr Smale seconded Cllr Woods. All members agreed.

4. Public participation – None.

5. Clerk's Report

- Chased drain clearance after report contractors refused to carry out work due to Hathern Road being too busy.
- TVBC have progressed application for play park path at Armstrong Rise and are applying for section 106 funding which has been allocated to the Charlton area.
- Dropped Kerbs at the end of the road by Carters Meadow, no response from HCC engineer despite two e mails this month, chased with a phone call on 15/07/2024 but still no response.
- Newsletter invoices for June all paid except one.
- Action tracker started to be circulated monthly
- Padlock purchased for Speed indicator device.
- LANTRA Handheld hedge cutter as a combination course with the LANTRA leaf blower. Course costs £250 + VAT / candidate. I currently have some spaces available on here at Greenway Training Centre – SN15 4DY
- LANTRA Brushcutter course on course costs £235+VAT / candidate.
- Willow tree by stream copy of agreement shared
- Pothole information and update on Highways requested from Cllr Donnelly
- TVBC, confirm they cut burial ground field.
- Cllr Wilson & Cllr Ward booked onto the communication course with HALC

6. County Cllr Donnelly – Report sent via e mail

- Highway repairs - Charlton: Foxcotte Road/Lane Permanent and extensive patching will take place on Foxcotte Road to fix cracking. The roundabout approaches will also be resurfaced.
- Future Services Consultation – delay to decision making. As a result of the General

Election and conventions around making significant decisions during an election period, the democratic scrutiny and Cabinet decisions on the County Council's SP25 savings proposals have been postponed until later in the year.

- Major Funding boost of £2.3m for Hampshire Music Education
- Blood Pressure Monitors now available from Hampshire Libraries Hampshire residents can now borrow blood pressure monitors from their local library, alongside books and magazines.
- Growth Hub expansion Hampshire County Council's support for small to medium enterprise businesses (SME's) to boost Hampshire's economy has expanded with the integration of the Hampshire Growth Hub, following the transfer of growth hub funding and responsibilities from the former Local Enterprise Partnership (LEPs) covering the Hampshire areas
- Third new special school for Hampshire Hampshire County Council has welcomed news that the Department for Education (DfE) will fund a new special school in the county – providing vital support to more Hampshire children with special educational needs
- Cost of Living Support Hampshire County Council has announced plans for how £7.1 million of extra funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of the Government's Household Support Fund (HSF) until September 2024
- New parents support at libraries Hampshire parents who have recently welcomed a baby into their lives are invited to meet and connect with other new parents and carers at dedicated drop-in sessions in local libraries
- Unpaid carers support .A new, single countywide carers support service starting in September is set to offer help to Hampshire carers over the age of 18 looking after someone with a long-term health condition, including dementia, and those looking after a person with a physical or learning disability.
- Hampshire Prosperity Partnership Board Hampshire's new Prosperity Partnership has taken the next steps today towards cementing arrangements to boost economic prosperity, innovation, and skills across the county, with the appointment of new Board members to the new business-led collaboration which aims to build on the legacy of the successful Local Enterprise Partnerships to drive economic growth for the benefit of people and businesses across the county.
- School Transport Applications Hampshire parents who would like their children to be considered for School Transport from September 2024 must apply on time to make sure their applications are reviewed before the new school year starts.

7. Borough Cllr L Lashbrook – No report

Resolved: The Clerk will ask Cllr Lashbrook for a monthly written report.

8. Finance -

8.1 The bank balance as of 30th June 2024 was as follows:

Bank Reconciliation			
Treasurers		£	1,369.32
Business		£	30,735.07
Fix Term Deposit		£	25,000.00
Fix Term Deposit		£	30,000.00
Closing Balance as at 30 June 24		£	87,104.39

Resolved: Councillors approved the financial statement and payments for 30th June 2024

8.2 Approval of June 2024 payments.

E Attwood- Clerks Pay June	£421.88
HMRC - Clerks tax June	£105.40
Screwfix	£27.04
E Bay, Plaque for Bench Baz	
Memory	£15.50
McAfee	£59.99
Marmax - Bench outside Church	£349.20
E Attwood May Exp	£28.02
Lengthsman April	£225.00
Lengthsman May	£125.00

Approval of July & August Payments to date:

E Attwood- Clerks Pay July	£421.88
HMRC - Clerks tax July	£105.40
Amazon- Lock for SIDS	£13.58
E Attwood- Clerks Pay August	£421.88
HMRC - Clerks tax August	£105.40
E Attwood exp	£18.54
HALC communication course	£72.00
Lengthsman July	£125.00

Resolved Cllrs approved June & July 2024 payments to date.

8.3 Approval to reallocate reserved funds from Community Hall to Community Hub

Resolved: Cllrs approved the reallocation of the reserved funds to the smaller Community Hub project.

9. Planning

The following decisions by TVBC were noted –
Update on previous applications

- 24/00559FULLN Land at Goch Way Andover Charlton – Awaiting decision, although concern was expressed over possible pollution filtering into the Anton and Test. TVBC commented on the Planning Portal: No development (including site clearance and any other preparatory works) shall take place until a detailed specification of the new entrance junction including all routing of infrastructure supplies, drains and sewers details has been submitted to and approved in writing by the Local Planning Authority. Such a scheme shall include a specification to highway standard, including levels and cross sectional engineering drawings of the new entrance.

10. Councillor Reports

10.1 Traffic Liaison – Cllr Ward working alongside Cllr Willson as he hands over responsibilities for the speed awareness signs. One of the signs will be moved to Goch Way.

10.2 Environment & Rights of Way– Cllr Wylde reported

- Charlton Waterside cut by Cllr Wylde
- Coffin Route Hedge needs cutting back
- Footpath 758 has been cut back by Countryside Rangers. The Chair will write an email of thanks for the work of The Countryside Rangers and volunteers.
- Goch Way – The three trees planted by HCC adjacent to Peake Way were thought to be too close together. Cllr Wylde will check to see if his licence issued to use HCC tools is still in date.

Resolved: Cllrs will move one of the trees in the autumn.

10.3 – Emergency Resilience – Cllr Rawlingson will update the plan in due course.

10.4 – Footpaths & Rights away This is covered in 10.2

10.5 Charlton Village Community Association - Forecast of events and future funding/grants process.

- Community Village Community Day – this took place in the Church Hall due to poor weather. Some items had to be paid for such as the toilets. Any profits will be split 50% CVCA 50% Church
- 14th August first aid event by St Johns Ambulance. Cllr Ward will investigate the possibility of a bleed kit at the training.
- Dog show and raffle postponed until 20th July
- Nostalgia Event in Church – 23rd Aug
- Africa Evening 18th Oct

10.6 Book Exchange – Nothing to report

10.7 Climate Change – Nothing to report.

10.8 Communication update – Cllr Wilson reported on the recent brainstorm to improve communication with residents. The main ideas were to look at the noticeboards, website and newsletter. It was suggested that the bus stop was a good communication point for the village and an electronic noticeboard could be considered. It was also suggested Cllr surgeries would allow residents a chance to communicate.

Resolved: Cllr Wilson will bring proposals to September's meeting.

11 Charlton Community Hub. Cllr Ward reported on the following

- 4 Working Group members and looking to welcome more members of the Parish. Cllr Hodgson volunteered to join the Working Group.
- Facility will be available for a range of uses from youth to vulnerable people and will include book exchange, café and information hub.
- Revised terms of reference for the Working Group will be circulated with comments due at the end of the month from Parish Councillors, to be approved at the next meeting
- Briefing document to be produced by SB by the 31st of July to be offered to a short list of architects for costing estimates.
- Aim to get to planning permission stage within 12 months.
- Will seek fund raising guidance from Plunkett UK

12 To agree to the population of an action tracker

Resolved: An action tracker will be produced by the clerk and circulated monthly so Cllrs can track outstanding tasks.

13. Charlton Waterside - Cllrs are keen to improve the area and the following suggestions were made:

- Area will benefit from more light; some branches may need removing.
- Assessment of the bank needs to be carried out to reduce flooding
- Picnic bench and compost heap may need relocating.

Resolved: Cllrs to view area and bring suggestions to improve area to September's meeting.

14. Tree on unregistered Land at 111 – 114 Charlton – A tree requiring a partial crown raise is no one's responsibility as it is currently on unregistered land. An agreement was made with the residents on the 21st of May 2019 about maintenance of the area. Residents have approached the council for a contribution towards crown raising the tree to prevent branches falling onto the properties.

Resolved: Cllrs approved paying 50% of the invoice but no more than £275 being the maximum amount in the form of a grant under section 137. The applicants will need to complete a grant application and produce a copy of the invoice before payment will be made.

Cllr Ward will speak with the residents and the current agreement will be reviewed in September's meeting.

15. Outstanding items Armstrong Rise Area – Cllr Hodgson has produced a list of concerns that need addressing. Some need addressing with outside agencies.

Resolved: Cllr Hodgson & Cllr Wilson will meet and produce a separate action tracker for the area and tackle some of the issues.

16. Correspondence & Meetings. The following items were received

- Resident advised council that contractors with traffic light equipment were tasked with clearing drains along Hatherden Road but left the site stating the road was too dangerous due to number of HGV'S trying to pass. This has been followed up with an e mail to County Cllr Donnelly.
- E mail resident from Armstrong Rise. Resident needs help to identify a strip of land. Cllrs Smale and Hodgson will visit the resident to see if they can offer any assistance.

17. New items proposed for future agendas were:

- Communication proposal
- Community Hub proposal
- Action tracker Armstrong Rise
- Flooding issue 1st meeting 13th August

20. Date of next meeting: The next meeting of the Parish Council will be held on Tuesday 17th September 2024 in the Foxcotte room at St Thomas Church, Charlton.