



CHARLTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 21st January 2025 at Charlton Church
Foxcotte Room at 7.45pm

Prior to the meeting Cllr Wylde was elected as Chairman for the meeting as both the Chairman and Vice Chairman were absent.

Present: Cllr P Wylde, Cllr Hodgson, Cllr N Woods, Cllr T Tasker, Cllr Wilson, Borough & CC Donnelly

In attendance: E Attwood – Clerk

1 Member of the public

1. Apologies for Absence – Cllrs Ward & Smale and Borough Councillor Lashbrook

2. Declarations of Interest

There were no declarations of interest in items on the agenda.

3.Minutes - Resolved: The minutes of the Parish Council meeting held on 17th December 2024 were confirmed as a correct record and signed by the Chairman of the meeting. All members agreed.

4. Public participation – None.

5. Clerk's Report

- Newsletter invoices sent out in December.
- Internal auditor is scheduled for April.
- Lengthsman payment will be paid this year.
- Perspex replaced in noticeboard by Andover Glassworks
- A meeting room booked for Friday 24th at TVBC for further discussions with architect.
- Location of noticeboard confirmed, need to purchase in April to ensure enough funds to pay for Village Hub is maintained in the current account.
- Pension regulation form passed to the Chairman Cllr Ward for completion.

6. County Cllr Donnelly reported on the following

- Highways currently working on Foxcotte Road
- Will organise a meeting for all the Parishes to explain the devolution process for this area.
- Highways have been chased again about the kerbs at Carters Meadow entrance.
- So Recycling will be resubmitting planning application soon. It was highlighted that lorries are damaging/eroding the kerbs causing mud to be washed into the newly unblocked drains.

7.Borough Cllr L Lashbrook – None

8. Parish Council meetings – Discussions took place, and it was proposed by Cllr Wylde and Seconded by Cllr Tasker and all members were in agreement that Parish Council meetings should continue for 10 months of the year so the Community Hub can report monthly to meetings and payments can be approved before payment.

9. Finance -

9.1 The bank balance as of 31st December 2024 was as follows:

Bank Reconciliation		
Treasurers		£ 649.15
Business		£ 17,374.72
Fix Term Deposit		£ 20,000.00
Fix Term Deposit		£ 30,000.00
Fix Term Deposit		£ 25,441.10
Closing Balance as at 31st December 24		£ 93,464.97

Resolved: Councillors approved the financial statement and payments for 31st December 2024.

9.2 Approval of November/December 2024 payments.

Ecology & Design	£1,686.00
Bulpitt Print	£622.00
E Attwood Salary	£446.53
HMRC- Clerks Tax	£111.60
Survey base	£882.00
T Milne - Refund purchasing Xmas Tree	£80.00
Jemma Lawrence Newsletter Editor	£200.00
Go cardless Hugo Fox Website	£11.99

9.2 Approval of January payments to date.

Stationary - Sainsbury	£7.50
Andover Glassworks - glass noticeboard	£261.86
HMRC - Clerks tax	£111.60
E Attwood - Clerks pay	£446.53
Room Rental TVBC	£27.50
Go cardless Hugo Fox Website	£11.99
St Thomas Church Charlton	£120.00
E Attwood exp Nov/Dec	£28.08

Resolved: Cllrs approved November, December 2024 & January 2025 payments to date.

9.3 Budget 25/26 Resolved: Cllrs agreed that the budget presented at last months meeting should have a £1200 reduction and agreed the precept should NOT increase this year.

9.4 Precept 25/26 Resolved: Proposed Cllr Wylde Seconded Cllr Tasker Cllrs approved the precept remaining the same as last year £40,000.

10. Planning

The following decisions by TVBC were noted –

- 23/01717/FULLN Penton Sawmills Newbury Hill Penton Mewsey Andover Hampshire SP11 0SP Although rejected by the Northern Area Planning Committee it is believed a new planning application may be submitted in the near future.

A letter was sent from a developer about a perspective housing application at Motley Mill Weyhill. As it is not in our Parish Cllrs did not have any concerns or comments.

11.Councillor Reports

11.1 Traffic Liaison – Nothing to report.

11.2 Footpaths & Rights away/Lengthsman scheme- Cllr Wylde reported all footpaths were

good and that the County Ranger needs to be reminded to come back with the mulcher in the spring. It was agreed to delay purchasing a lawn mower until March/April.

11.3 Emergency Resilience Planning – Cllrs Wood and Hodgson have been allocated the task and need some handover information.

11.4 Charlton Village Community Association – Nothing to report.

11.6 Book Exchange – Cllr Woods continues to tidy on a regular basis.

11.7 Climate Change – Nothing to report.

11.8 Communication update – Cllr Wilson request that Cllrs take a look at Goodworth Clatford Parish Council website. The noticeboard purchase is currently on hold until the new financial year.

12 Charlton Community Hub. There was no update available.

Cllrs expressed concerns that monthly updates should be made to the Parish Council. Ecology by Design had been paid 50% up front In November and they have now presented a second invoice for payment and Cllrs (including two members of the Community Hub working group present) had no confirmation that the work has been completed to a satisfactory standard.

The Clerk was NOT authorised to make this payment but was requested to e mail the Community Hub working group and advise them of reasons of non -payment and request that they present an update at every council meeting so Cllrs can approve invoices, and the working party can confirm they are happy before payment is made. The Clerk advised the Council that approval of invoices was a whole council decision. A meeting with Absolute Architecture will be taking place in a conference room at Beech Hurst on Friday 24th January to include Cllrs and the Community Hub working group. The Clerk reminded Cllrs that as this not a public meeting any decisions need to be on the next agenda for approval and that no decisions can be made at this meeting.

Cllr Tasker also asked whether both TVBC & Salto centre have agreed to the Community Hub using this land.

13 Newsletter – Resolved: Cllrs agreed unanimously that the newsletter needs to continue as a form of communication for the village.

14 Action tracker review – TVBC have sent a map of the proposed new entrance way to the Play Park at Armstrong rise. Cllrs were happy with the Path provide a new entrance to the park is made so people can enter the park from the pathway.

15. Correspondence & Meetings. The following items were received.

- A letter from the pension regulator addressed to the previous Chairman has been forwarded to the Cllr Ward to answer as its response was required by the Chairman.

16. Items proposed for future agendas were:

- Approval to start meetings at 7.30pm
- Removal of trees at the entrance to the Salto Centre
- Update from Community Hub

Cllrs wanted a thank you recorded to Daniel Rawlingson for his contribution on the Parish Council

17. Date of next meeting: The next meeting of the Parish Council will be held on Tuesday 18th February 2025 in the Foxcotte room at St Thomas Church, Charlton.