



CHARLTON PARISH COUNCIL
**MINUTES OF THE MEETING HELD ON TUESDAY 19th November 2024 at Charlton
Church Foxcotte Room at 7.45pm**

Present: Cllr C Ward, Cllr I Smale, Cllr N Woods, Cllr P Wylde, Cllr T Tasker, Cllr Wilson
In attendance: E Attwood – Clerk

1. Apologies for Absence – Cllr Hodgson, Borough Cllr Lashbrook, County Councillor Donnelly

2. Declarations of Interest

There were no declarations of interest in items on the agenda.

3. Co-option of Councillor

Resolved: Proposed Cllr Ward, Seconded Cllr Wilson **Resolved:** Cllr Tracey Tasker was co-opted to the Parish Council. A declaration and register of interests were both completed. The Clerk will lodge with TVBC.

4.Minutes - Resolved: The minutes of the Parish Council meeting held on 15th October 2024 were confirmed as a correct record and signed by the Chairman of the meeting. All members agreed.

5. Public participation – A member of the public informed the council that three fields in the Charlton Down and Knights Enham area had predevelopment archaeological surveys taking place on site. It was also noted land north of Peake Way is for sale.

6. Clerk's Report

- Despite chasing three times and a phone call still awaiting response from TVBC about location of noticeboard.
- The contract has been signed for Absolute Architecture.
- Fix term deposits for £30,000 and £20,000 investments are now set up.
- Contract with 111 -114 has now been signed.
- Tree work at Charlton Waterside now complete
- Hedge work opposite pub, TVBC decided to cut this back a few days before our contractor was due to cut it back. The contractor will cut carry out the tree work.
- Confirmation that Cllr Wylde's training fits HCC criteria for Lengthsman work.
- Drains - Hatherden Road a Highways engineer to attend site to specifically free the covers and dig out the gullies. No time scale given.
- The trees have been cutback at Charlton Waterside and the invoice is paid.
- Noticeboard at Charlton Lakeside glass is broken, Cllr Ward arranged clearance of glass, and the Clerk has arranged replacement polycarbonate sheets to be put in at a cost of £218.22 plus Vat with Andover Glass works. The new noticeboard also has polycarbonate doors.

7. County Cllr Donnelly – See appendix A

8.Borough Cllr L Lashbrook - None

9. Finance -

9.1 The bank balance as of 30th October 2024 was as follows:

Bank Reconciliation			
Treasurers		£	978.69
Business		£	25,864.40
Fix Term Deposit		£	25,000.00
Fix Term Deposit		£	30,000.00
Fix Term Deposit		£	20,000.00
Closing Balance as at 30th September 24		£	101,843.09

Resolved: Councillors approved the financial statement and payments for 31st October 2024.

9.2 Approval of October 2024 payments.

E Attwood Salary	£421.88
Clerks Tax HMRC	£105.40
Land Registry- Owner of Land East of Enham	£3.00
Microsoft Office 365	£79.99
P Wylde - Lengthsman	£212.50
E Attwood Sept Expenses	£16.06
MWU Services	£1,440.00
Sally Brewer remembrance poppy wreath	£25.00

Approval of November payments to date:

E Attwood Salary	£421.88
Clerks Tax HMRC	£105.40
E Attwood Back pay	£148.10 (Pay award back dated April)
HMRC back pay	£37.00
(Absolute Architecture)	£4,500.00 Village Hub planning

Resolved Cllrs approved October & November 2024 payments to date.

9.3 Budget 25/26 Cllrs discussed the draft budget and agreed amendments ready for approval in January.

9.4 Approval of Internal Auditor 24/25 Resolved: Cllrs approved Paul Reynolds completing the internal audit at a cost of £315.00.

9.5 Christmas Tree – Resolved: Cllrs approved the purchase of the village Christmas tree,

9.6 Quarterly Statement Check Resolved: Cllr Ward completed the statement check.

10. Planning

The following decisions by TVBC were noted –

- 24/02345/FULLN Land to the East of Andover BMX track Charlton Sports Centre.
Resolved: Parish Councillors have no objection.

Update on previous applications

- 24/00559/FULLN Land at Goch Way Andover Charlton – Awaiting decision by Northern Area Planning Committee Permission granted subject to conditions.
- 23/01717/FULLN Penton Sawmills Newbury Hill Penton Mewsey Andover Hampshire SP11 0SP Although rejected by the Northern Area Planning Committee it is believed a new planning application may be submitted in the near future.

11.Councillor Reports

11.1 Traffic Liaison – Nothing to report.

11.2 Environment and Trees The following was reported:

- Cllr Wylde expressed his view that new drains are a waste of money and the original ones need cleaning.
- Cllr Ward will provide a copy of the drain water maps.
- Cllr Ward spoke with (CR) TVBC about the burial ground. No trees can be planted, intending to plant slow growth grass and convert to wildflower meadow. She will talk to the contractors and ask them for a more sympathetic cut.

11.3 Emergency Resilience Planning – Cllrs Ward and Hodgson will take responsibility.

11.4 Charlton Village Community Association –

- The AGM has taken place.
- Christmas event is planned for 30th November including St Thomas Christmas Fayre and the switch on of the Christmas lights at 4 Sunnyside.
- VE day planned for the 8th of May 2025 to include lighting the beacon.
- Community day 5th July
- Wellbeing day in February date TBC

11.6 Book Exchange – Nothing to report.

11.7 Climate Change – Cllr Ward will attend Test Valley Association of Parish and Town Councils' meeting on Thursday 21st November at King's Somborne which includes learning about initiatives from other Parishes. Cllr Ward will also ask a neighbour his views on his heat pump for the newsletter.

11.8 Communication update – Cllr Wilson requested outstanding photos from Cllrs together with a paragraph about themselves for the website. The ordering of the noticeboard is on hold until TVBC approve the location of the notice board.

12 Charlton Community Hub. Resolved: Cllrs agreed that the concept and design will need reviewing in a meeting before Christmas. The meeting will be held at 6.00pm on Tuesday 17th December in the Foxcotte room Charlton Church.

13 Action tracker review – The following were reviewed.

- **Parish Council action tracker** – Cllrs were reminded of outstanding tasks on the action tracker with some items now completed.
- **Armstrong Rise** – Cllr Hodgson was not present, but his list of action points was discussed, and Cllr Ward has sent his suggestions via e mail, the Clerk will advise him of the next steps to resolve the issues.

14. Correspondence & Meetings. The following items were received.

- Information about the defibrillator fund has been shared by Borough Cllr Lashbrook
- E mail from resident also addressed to TVBC asking about the SO Recycle lorries and the planning application at Penton Sawmills. This will be left to TVBC to answer as it is outside the remit of the PC.

15. Items proposed for future agendas were:

- Approval of lawnmower to assist Lengthsman.
- Identifying new ways of communication
- Discuss cost of quarterly newsletter

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion re staffing matters where publicity might be prejudicial to the special nature of the business.

16.1 To note the approved architect's name for Charlton Village Hub. Resolved: This has been awarded to Absolute Architecture.

Staff Matters

16.2 Resolved: Councillors approved the back dated pay at SCP19 (as awarded in Nov 2023 minutes clerk forgot about uplift in pay) together with the National Joint Council annual pay award cost of living from April 2024 .

Resolved: Councillors approved the Clerk moving to SCP20 from April 2025.

17. Date of next meeting: The next meeting of the Parish Council will be held on Tuesday 21st January 2024 in the Foxcotte room at St Thomas Church, Charlton. An extraordinary meeting will be held on Tuesday 17th December to discuss the Village Hub design only so feedback can be provided to the architect.

Appendix A County Councillor Report

HCC Savings Proposals – HWRCs and School Crossing Patrols saved. HCC Cabinet members voted to reject proposals to close local Household Waste and Recycling Centres and remove School Crossing Patrols at the budget meeting on 14th October. The 12 HWRC sites at Aldershot, Bordon, Romsey, Hedge End, Marchwood, Petersfield, Somerley, Alresford, Bishops Waltham, Fair Oak, Hartley Wintney and Hayling Island will remain fully open. The County Council has plans to improve recycling across Hampshire in the next four years, Cabinet felt that any change to the HWRC network needed to be taken into account alongside these emerging schemes. They also rejected plans to remove School Crossing Patrols from seventeen locations across the county, including Appleshaw. Instead, a review will begin into more than 170 school crossing patrol sites to identify whether hard crossings could eventually be installed as an alternative to manned crossings as and when the posts become vacant. The review will start with the more than thirty sites where a school crossing patrol should be in place, but the Council have been unable to recruit to the role. Although school crossing patrols are a lovely, traditional way for school children to cross the road -it is unreliable. Ever fewer people wish to undertake the role. Investment in formal crossings will ensure our children's safety for years to come.

Highways Repairs Shoddenden Lane will be resurfaced between 11-16th November, and Foxcotte Road at Charlton Lakes will be resurfaced on 20th January.

Northern Test Valley Cycle Route Consultation Please do let your views be known in the consultation on walking and cycling routes in Northern Test Valley. The Council have identified a network of paths which will be the focus of upgrading in the future, and these are contained within the document. The link to take part is here:

<https://www.hants.gov.uk/News/20241021TVBCLCWIPPR> **Parking Scam – warning** A warning from Test Valley Borough Council who have been made aware of a scam parking fine text message currently doing the rounds. The message says they have received a parking fine and includes a link to pay it. The council does not issue Parking Penalty Charge Notices via text messages. Genuine fines are sent by post. If residents receive one of these texts, they should not click the link or pay the fine. Instead, report the scam by forwarding the text for free to 7726, as advised by Action Fraud and the National Cyber Security Centre

National Planning Policy Consultation Response Hampshire County Council has responded to the Government's proposals to change the National Planning Policy Framework. The response included the following concerns to proposed significant uplift in housing numbers in our area: • Planning for homes must include supporting infrastructure. • The proposed housing targets for Hampshire are overly ambitious. • Environmental constraints cover 45% of Hampshire, affecting housing delivery. • The annual target for new dwellings in Hampshire would increase from 5,884 to 10,071, which is considered excessive. • The proposals and lack of transitional arrangements will have immediate impact on the 5-year land supply, undermining the plan-led system and resulting in speculative development. • Collaboration between local authorities is crucial for meeting housing and employment needs. Strategic planning should align with existing local government boundaries. • Improving the existing system of developer contributions is preferred over the new Infrastructure Levy. • The shift towards active travel and sustainable transport planning is welcomed. • The County Council supports the opportunity to more explicitly make the link between climate change adaptation and health and well-being. • There should also be a stronger link between the built environment and natural environment and mental health and well-being. • Planning policy should recognise the severity of air pollution as a public health issue. • Strengthened policies on climate change are welcomed. Strategic planning can help mitigate and adapt to climate

impacts.

Flooding Toolkit To help everyone across Hampshire, we've developed an online guide providing you with lots of information about flooding including which organisations have responsibility for flooding, your responsibilities as a property and/or landowner and advice on how to prepare for flood incidents. The new Community Toolkit can be downloaded from our website here <https://www.hants.gov.uk/.../envir.../flooding/managing-risk> Use the links below for flood risk information and to sign up for alerts: Check your flood risk for the next five days <https://www.gov.uk/check-flooding> Sign up for flood warnings by phone, text or email <https://www.gov.uk/signup-for-flood-warnings> Check your flood risk over a longer period from rivers, the sea, surface water, reservoirs and groundwater <https://www.gov.uk/check-long-term-flood-risk> Call the Environment Agency's 24-hour Floodline on 0845 988 1188 to listen to recorded information on the latest warnings and predictions, or to speak to an operator for more general information.

Reporting Highway Problems Links to report road issues are here:

Missing or damaged signs:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/brokensigns> Potholes:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes> Tree/hedge

problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding> Pavement

problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way.

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem> When reporting an issue, you'll be sent an email confirming a reference number for the report.