



CHARLTON PARISH COUNCIL
**MINUTES OF THE MEETING HELD ON TUESDAY 18th March 2025 at Charlton Church
Foxcotte Room at 9.10pm**

Present: Cllr Ward Chairman, Cllr P Wylde, Cllr N Woods, Cllr K Wilson, Cllr Smale, Cllr Tasker, Cllr Summers

In attendance: E Attwood – Clerk

3 Member of the public

1. Apologies for Absence – None

2. Co-option of Councillor. Proposed Cllr Ward, Seconded Cllr Tasker. **Resolved:** Peter Summer was co-opted onto the Parish Council and his legal paperwork was completed.

3. Declarations of Interest - None

4.Minutes - Proposed Cllr Woods Seconded: Cllr Wilson **Resolved:** The minutes of the Parish Council meeting held on 18th February 2025 were confirmed as a correct record and signed by the Chairman of the meeting. All members agreed.

5. Public participation – The applicant of Foxcotte Barn planning application was in attendance and explained the reasoning behind the increased opening hours, which was to be discussed in the planning section of the meeting. Cllr Smale explained to the applicant that the PC were sympathetic to both the applicant and the surrounding neighbours.

6. Clerk's Report

- Meeting date change – Clerk has commitments already scheduled for third Monday's. in April and July so this will need to take effect from September.
- Clerk has new internet installation on 1st April so be patient around this date.
- Newsletter invoices sent out for March.
- Outstanding invoices for newsletter chased, one person owes for 3 editions, Sept, Dec and now March. Chaser e mail has requested payment, or no further advertisements will be allowed in newsletter.
- New pads and battery ordered for defibrillator.
- Highways will not be realigning the kerbs at Carters Meadows as they state it does not comply with regulations. To realign the kerbs and meet the requirements of legislation they would need to rearrange the junction, which is outside their budget. Cllr Donnelly has been asked to investigate further.

7. Community Hub update. An update from Absolute Architecture was received during the Annual Parish Meeting where display boards shared the proposed plans and Gareth Talbot from AA answered questions.

Concept Design Stage 2 Proposed Cllr Wilson Seconded Cllr Woods: Cllrs approved the plans and payment for completion of the stage two work to Ecology and Design and Absolute Architecture. It was also agreed to pay 50% upfront for **Stage 3** to begin **Design to Planning**. £ 8850.00 including VAT to be paid on the 10th of April when the PC cashflow improves.

8.Approval to change E mail service to Hugo Fox plus a gov.uk domain.

Cllr Ward had an online meeting with Hugo Fox and a quote of £149 plus VAT was received to make changes to the website to become a community friendly website and to enhance communication.

Resolved: Cllrs approved the changes to the website for £149.00 plus VAT, to upgrade to the silver package which will include the planning tracker, to apply for a.gov.uk domain and 10 email addresses for the council.

9. Finance -

9.1 The bank balance as of 28th February 2025 was as follows:

Bank Reconciliation			
Treasurers		£	1,399.59
Business		£	14,903.67
Fix Term Deposit		£	20,000.00
Fix Term Deposit		£	30,000.00
Fix Term Deposit		£	25,441.10
Closing Balance as at 28th February 25		£	91,744.36

Resolved: Councillors approved the financial statement and payments for 28th February 2025.

10.2 Approval of February 2025 payments.

E Attwood (Clerks Pay	£446.53
HMRC E Attwood Clerks Tax	£111.60
TVBC hire room meeting	£33.00
E Attwood Exp Jan	£14.08
Jemma Lawrence Newsletter Editor	£200.00
Hugo Fox Website	£11.99
JW Plant VE Day Flag	£44.80

10.3 Approval of March 2025 payments to date.

Tesco Stationary	£36.30
Bulpitt print	£622.00
Hugo Fox Website	£11.99
Defib Store - Pads	£79.20
E Attwood -Clerks Pay	£446.53
HMRC E Attwood - Clerks Tax	£111.60
E Attwood Clerks Expenses	£14.00
Ecology and Design	£1,308.00
Zero 6 Projects (Absolute Architecture)	£4,500.00
Direct Hygiene - Battery Defib	£238.80
Bulpitt Print Ltd - Leaflets	£142.00
CVCA - Grant for Community Events	£1,500.00

Resolved: Cllrs approved February 2025 & March payments to date.

9.4 Grant application from CVCA. Resolved: Cllrs approved £500 for the VE day celebrations and £1000 for the Charlton Community Day Celebrations. The Clerk will arrange payment.

9.5 Financial Regulations. The Clerk had circulated an updated version. **Resolved** Cllrs approved the new Financial Regulations. The Clerk will upload to the website.

10. Planning

25/00542/VARN Foxcotte Barn, Foxcotte Lane, Foxcotte Andover Cllrs discussed the application before voting. It was proposed that the PC objects to the application. 3 voted for the objection and 3 against with one person abstaining. The Chairman used his casting vote which meant the motion was carried.

Resolved: The Clerk will object to the planning application stating the noise and disturbance will disrupt the quiet enjoyment for the neighbours.

11. Date of next meeting: The next meeting will be held on Tuesday 15th April 2025 at St Thomas Church, Charlton.

Additionally:

12. Cllr Wylde reported he was standing down from the Parish Council after 31 years and said he was moving to pastures new. Cllrs thanked him for his contribution as both Councillor and Lengthsman.